



LEPHALALE MUNICIPALITY

Lephalale is one of the fastest growing towns in Limpopo due to the presence of natural coal reserves, huge industrial expansion projects initiated by mainly coal mining processing and electricity generation. Suitably qualified persons who wish to take role in the development and exposure of the Municipality are hereby invited to apply for the following challenging positions:

1. Position: Manager PMU L2-1

(Infrastructure Services: PMU Division)

Commencing salary: R642 816 - R677 832 - R750 924 and other benefits

(Plus travelling allowance of 950 KM per month)

Requirements: Degree/ BTech in Civil Engineering. Five (5) years' relevant experience, of which three (3) years' must be at a supervisor level, working on grant-funded projects including MIG, WSIG and INEP. A valid driver's license is required.

KPA's Inter alia: Project management, risk analysis, planning and cost control. Conduct site visits and meetings to ensure compliance with project specifications and applicable regulations. Ensure compliance with all relevant legislation, policies and MIG conditions. Review project performance and cash flows. Liaise with the Provincial Department, the Senior MIG Manager and other relevant line-function departments. Compile and submit monthly, quarterly, bi-annual, annual and ad hoc reports to COGHSTA in accordance with applicable legislation. Verify payment certificates and prepare monthly payment schedules. Perform financial management and reporting, identify and priorities projects, and contribute to the development of the IDP and SDBIP.

2. Position: Manager Human Settlement L2-1

(Development planning: Human settlements division)

Commencing salary: R642 816 - R677 832 - R750 924 and other benefits

(Plus travelling allowance of 950 KM per month)

Requirements: Degree/B-Tech in Built Environment or an equivalent qualification. Five (5) years' relevant experience of which three (3) years must be at a supervisory level, preferably in the same field. Knowledge of housing standards, relevant legislation and project management would be an added advantage. A valid code B driver's license is required.

KPA's Inter alia: Inform and educate communities on the requirements for low-cost housing determined by the Department of Human Settlements. Assess and determine housing needs within the municipal area to support effective planning and service delivery. Communicate and collaborate with the Provincial Department of Human Settlements regarding housing demands, housing allocations and housing projects in progress. Compile and submit comprehensive reports to Management and Council. Facilitate stakeholder engagement and ensure that Councillors are informed of project progress, community concerns and housing development initiatives. Communicate with the Portfolio Councillor, Ward Councillors and other Councillors regarding general housing matters and specific housing projects.

3. Position: ICT Security Administrator L3

(Corporate Support Services: Information Technology division)

Commencing Salary: R596 820 - R611 880 - R630 408 and other benefits

Requirements: National Diploma in Information Technology, Computer systems, Information systems or an equivalent qualification plus three (3) years relevant experience in Information network security specifically in penetration testing.

KPA's Inter alia: Develop and implement comprehensive security plans to protect the municipal computing network. Monitor network usage to ensure compliance with information security policies. Keep abreast of developments in IT security standards, disaster recovery and business continuity practices. Conduct penetration testing to identify security weaknesses, flaws and vulnerabilities. Collaborate with management to strengthen security controls and assist in the selection and implementation of new information security technologies.

**4.Position: MPAC Assistant L6
(Strategic Support Services)**

Commencing Salary: R421 764 - R443 352 - R465 900 and other benefits

Requirements: National Diploma Public Administration or an equivalent qualification. Two (2) years' experience within municipal environment. Code B driver's license is required.

KPA's Inter alia: Preparation of formal agendas and minutes of meetings; coordinating projects visit, administration support to MPAC. Coordinating and undertaking research activities as required by the committee work programme. Rendering effective secretarial and committee management service. Coordinating public hearings and community inputs on Annual report. Verify progress on recommendation and unresolved matters.

**5.Position: Clerk Gr 1 L7
(Development Planning: Land use Division)**

Commencing salary: R354 660 - R372 888 - R391 560- R411 492 and other benefits

Requirements: Grade 12. National certificate in management/office administration or an equivalent qualification. Two (2) years' relevant experience.

KPA's Inter alia: Register land use and development applications. Handle telephonic and over-the-counter enquiries regarding land use and development application scrutiny fees. Retrieve and file records for historical background checks. Capture approvals and refusals of land use and development applications for submission.

**6.Position: Clerk Gr 1 L7
(Social Services: Licensing & Registration Authority Division)**

Commencing salary: R354 660 - R372 888 - R391 560 - R411 492 and other benefits

Requirements: Grade 12. Customer Care Certificate/Computer Literacy Certificate. Two (2) years' relevant experience in customer services.

KPA's Inter alia: Register and license motor vehicles on NATIS. Process applications for learner's and driving licenses and issue the relevant licenses. Receive, record and reconcile monies collected in line with approved requisition and financial procedures. Provide customer service support and attend to licensing and registration enquiries.

**7.Position: Cashier L7
(Budget & Treasury: Revenue Division)**

Commencing salary: R354 660 - R372 888 - R391 560 - R411 492 and other benefits

Requirements: Grade 12. National certificate: Financial management or an equivalent qualification. One (1) year experience in financial environment and customer service.

KPA's Inter alia: Record payments received from clients on the billing system and issue receipts. Capture receipts against the correct service budget votes. Perform daily reconciliations and banking.

**8.Position: Electrician L6
(Infrastructure Services: Electrician Division)**

Commencing salary: R421 764 - R443 352 - R465 900 and other benefits

Requirements: Grade 12/N3. Electrical Trade certificate. Wiremen license certificate will be an added advantage. Code C1 driver's license. Two (2) years' experience in electrical services.

KPA's Inter alia: Carry out routine electrical maintenance on distribution kiosk, substation, overhead lines, water and sewerage pump station. Perform HV/MV switching. Supervise and assist with the laying of electrical cables during upgrading works. Construction and maintenance of overhead distribution lines. Installation and maintenance of household, business and industrial meter connections.

**9.Position: Plumber L6
(Infrastructure Services: Sanitation Division)**

Commencing salary: R421 764 - R443 352 - R465 900 and other benefits

Requirements: Grade 12/N3. Trade Test in plumbing. Code C1 driver's license. Two (2) years' experience in plumbing.

KPA's Inter alia: Performing routine maintenance on sewer reticulation network and pumpstation. Conduct daily inspection of pumpstation. Assist the Superintendent with planned maintenance programme activities.

10. Position: 1x Refuse Removers L14A-14

(Social Services: Waste Division)

Commencing salary: R167 400 - R169 392 - R171 600 - R173 796 and other benefits

Requirements: Mental and physical fitness. Ability to read and write.

KPA's Inter alia: Remove all refuse bags from the sidewalks, street and pavements. Load rubbish bags into truck.

11. Position: 1x Machine Operator L14

(Social Services: Parks Division)

Commencing salary: R171 600 - R173 796 and other benefits

Requirements: Mental fitness. Ability to read and write.

KPA's Inter alia: Operating mowing and other gardening equipment. Ensure equipment is signed out and returned to stores daily. General maintenance and cleaning of gardens and terrain. Litter picking and loading of general garden refuse. Report on work-related concerns to the supervisor.

12. Position: 1x General Worker L14 A - 14

(Social Services: Parks Division)

Commencing salary: R167 400 - R169 392 - R171 600 - R173 796 and other benefits

Requirements: Mental fitness. Ability to read and write.

KPA's Inter alia: Dig ditches and holes, and cover ground surfaces with grass. Plant grass, trees, gardens and shrubs. Clean and maintain pavements, road reserves, parks and Council gardens.

13. Position: 2x General Worker L14 A - 14

(Infrastructure Services: Electrical Division)

Commencing salary: R167 400 - R169 392 - R171 600 - R173 796 and other benefits

Requirements: Mental fitness. Ability to read and write.

KPA's Inter alia: Dig holes and trenches. Clean substations. Pack and stack materials and equipment.

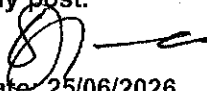
Closing Date: 24/07/2026

Enquiries: Ralupfumo MR 014 762 1400

Application form that indicates the position that you are applying for, accompanied by comprehensive CV, originally certified copies of qualifications and ID, must be mailed to: **Municipal Manager, Lephalale Municipality, P/Bag X136 Lephalale, 0555 or hand – delivered to Records Office Civic Centre Cnr Joe Slovo and Douwater, Onverwacht.** Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified.

If you are not contacted within 90 days after the closing date, kindly consider your application as unsuccessful.

NB: Lephalale Municipality is an affirmative action and equal opportunity employer and is committed to transformation. Lephalale Municipality has the right to advertise or withdraw an advertisement at anytime without prejudice to anyone. Applicants with highest levels of personal integrity will be considered and appropriate pre-employment screening processes are obligatory for consideration in any post.


Date: 25/06/2026

Notice no: V14/2025/2026

Ref NO: 4/3/2/3/6/7/8/9

PF NOGILANA-RAPHELA
Municipal Manager

